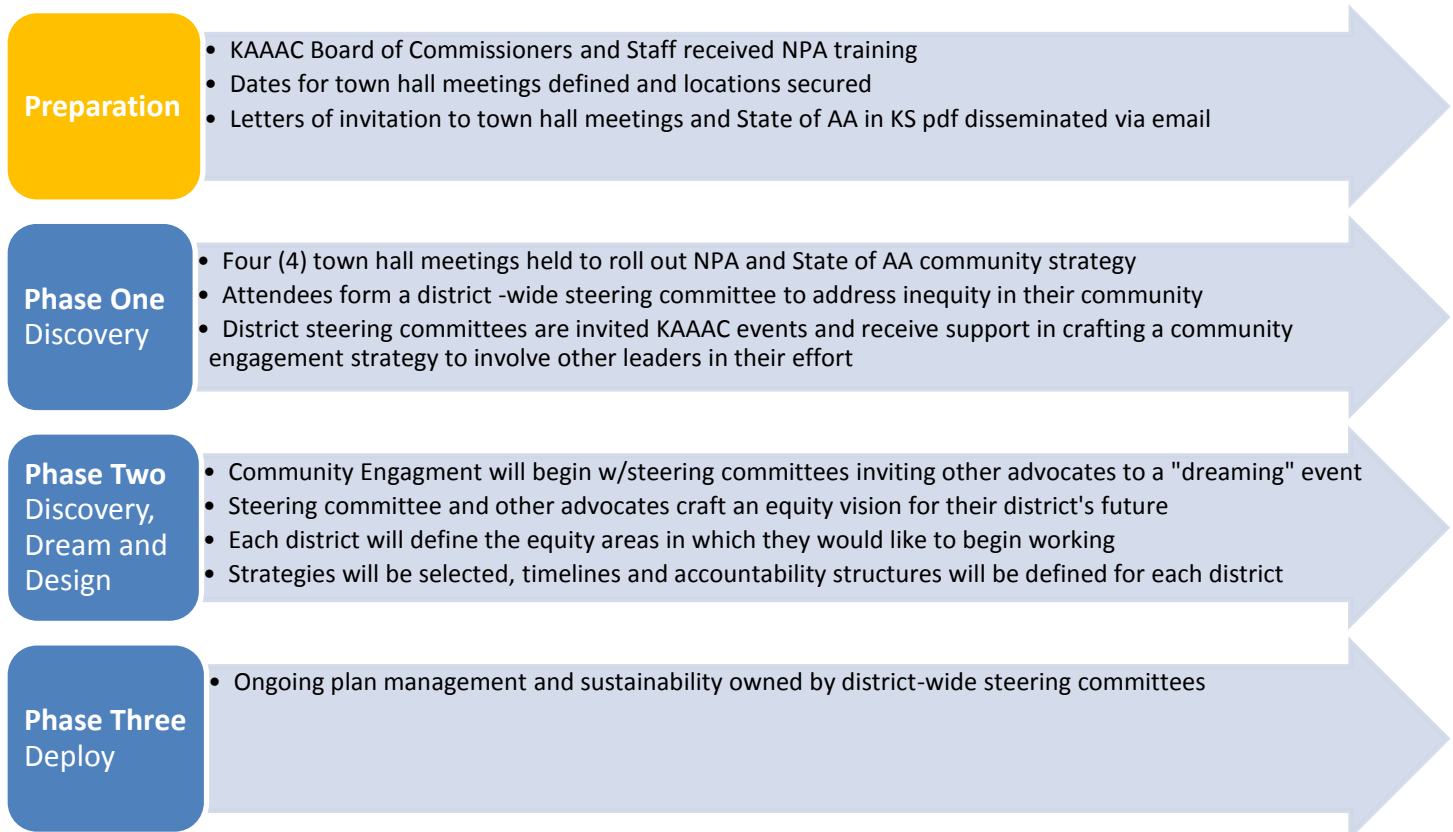




November General Meeting (Approved)
Landon State Office Building (LSOB) 102E
Tuesday, November 15, 2011

- I. **Call to Order and Welcome by Chairwoman Dandridge** (10:30 a.m.)
- II. **Roll Call and Introduction of Guests**
Commissioners Present: J. Clark, C. Coggs, D. Dandridge, V. Knight, N. Terrell and J. Williams
Commissioners Absent: J. Barfield
Guests: M. Thomas, Transformative Concepts Consulting Group
Staff Present: M. Edwards, N. Rose, R. Lantis
- III. **Correspondence:** Commissioners requested that Executive Director's weekly updates be disseminated to the Board via email.
- IV. **Minutes:** A reading of the August 24, 2011 Retreat Minutes was held and were approved pending corrections.
- V. **Executive Director's Update by Dr. Mildred Edwards**
 - a. **General Fund and Budget Review** - Commission is operating 3% under budget. (Financial report filed with official minutes)
 - b. **Racial Profiling and Minority Business Policy Review** – Commissioners charged with reviewing proposed legislation and report findings or recommendations to ED by Sunday.
 - c. **State of African Americans in Kansas Update** – Scheduled deadline for publication is December 1, 2011. The commission has received a grant for the Kansas Department of Health and Education – Center for Health Equity for printing and dissemination training from Transformative Concepts.
- VI. **Board Governance** – Deferred to next meeting due to scheduled training event.
- VII. **Meeting recessed for lunch 11:40 a.m.** provided by Quizno's; meeting reconvened at 12:12 p.m.
- VIII. **Chairman's Report by Chairwoman Deborah Dandridge**

- a. Training Event: State of African Americans in Kansas dissemination plan training was provided by Maaskelah Thomas, Ph.D., Transformative Concepts Consulting Group. (PowerPoint presentation and National Partnership for Action training materials filed with official minutes)
- b. Next Steps: Commissioners were charged with informing Executive Director of selected dates and times to host informational town hall meetings in each of their districts by November 21, 2011.
 - i. Consultant will provide NPA and State of AA in KS dissemination online training for four (4) separate town hall meetings; 1 to be held in each district. (Consultant reported she was NOT available for community town hall meetings Tuesdays after 5 p.m. or Thursdays before 5 p.m.).
 - ii. Commissioners were charged with compiling 25 names and contact information for leaders in their community and sending them to Executive Director by Monday, November 28, 2011.
 - iii. Dr. Edwards is to prepare letters of invitation for invitees, secure locations and technological supports for town hall meetings, and travel to each event w/staff to provide on-site support.
 - iv. Dr. Terrell requested that the District 1 meeting for Salina, KS on Monday, December 12, 2011.
- c. State of African Americans in Kansas Dissemination Plan



IX. Commissioner Reports

- a. Commissioner V. Knight attended the small business series in Wyandotte County where contracting and consulting was discussed.
- b. Commissioner J. Williams introduced Angela Bates at the TKAAM Trailblazers event.
- c. Commissioner J. Clark attended the Governor's Forum on Poverty in Kansas City, KS.
- d. Commissioner N. Terrell was a moderator at the state NAACP meeting in Hutchinson, KS.

X. New Business – None Discussed

XI. Announcements

Kansas 150 Tribal Commemoration
November 16, 2011
3:30 – 5:00 p.m.
Kansas Historical Society

XII. Adjournment (2:07 p.m.)

Submitted by, Mildred Edwards